



To the Parents/Guardians and Students of the 2023 Kids SmART Summer Program:

We are so excited that you have chosen Kids SmART as your child's summer camp! In order to ensure that the summer is exciting and fun-filled while also being safe, we have listed a few reminders for the parents below. PLEASE be sure to read this in its' entirety as it is very important in helping assure the quality and safety of the program.

HOURS OF OPERATION: Mon-Fri 6:30am-6:00pm June 1- August 10 (DPS camp opens 6/6). We will be closed June 19, July 3/4 due to District building closures.

Parents must physically come in and sign their children in/out each day not only for safety reasons, but also to allow for effective communication between the families and camp staff.

We cannot accept children prior to 6:30am. Children picked up after 6:00pm will be charged \$1/minute that they are late.

CHECK IN/OUT: A specific check in/out area will be designated for each camp. Please drop your children off between 6:30a-9a and pick up between 3p-6p. If you need to arrive outside of these times, please let the on-site staff know so they can plan accordingly. Only one parent/guardian should walk up to drop off/pick up spot. Please be aware that Kids SmART cannot allow any child exhibiting contagious symptoms to attend camp.

CAMP LOCATIONS: Please note that whichever camp you register for is the one you are required to drop off and pick your child up at. See individual camps monthly activity calendars for specific daily theme/Field Trip/Outreach information.

Patterson Elementary- 1263 S Dudley St Lakewood in cafeteria (drop off/pickup at cafeteria doors)

Rocky Mtn Prep-Southwest- 911 S Hazel Ct Denver

***No camp 5/30-6/2 due to school still being in session**

Slater Elementary- 8605 W 23rd Ave Lakewood

TUITION: EVERY PARENT is expected to fill out a tuition calendar stating the dates their children will be attending and pay in advance. For those families on CCAP, you must also fill out a calendar and your monthly parent fee will be due by the 1st of every month. Tuition calendars can be found on the camp websites or on parent table at camp. Families who pay out of pocket are required to turn in payment with your tuition calendar every Wednesday for the upcoming Monday thru Friday. **There is a minimum of 2 days paid per week** that you sign up (if you don't need care at all that week you do not need to pay/schedule). If you do not pay and schedule in advance, you will be considered a drop-in and will be charged the additional \$10/day/child drop-in fee (if we have space to care for your child). We recommend turning in payment/schedules by the 25th of each month for the entire upcoming month's planned attendance to ensure space for your children. If you have scheduled your children and they will not be at camp, please call/text the camp to let us know not to expect them. There will not be credits or refunds for unattended scheduled days.

CCAP: CCAP families are responsible for clocking their children in/out daily using the CCAP ATS attendance tracking system, in addition to clocking in/out on Procure. This is how CCAP reimburses Kids SmART for care. Each camp will have a separate tablet/laptop set up with the ATS site login. Any attendance that is not confirmed/entered by a parent on ATS will be charged to the parent, as per CCAP policies. This includes out of pocket charges for absences beyond what CCAP reimburses for (determined by each County).

PARENT TABLE: Parents MUST check their children in and out on Procure every day on the tablets. Existing parents/guardians can continue to use their individual established PIN # to check in/out. New authorized pick-ups will need to establish new PIN #s. The children cannot sign themselves in or out and PINs cannot be shared. Parents are expected to read the information on the parent table every day as well. This is how we will communicate important camp information to all of the parents about field trips, etc.

You are encouraged to also check your camp website for updated camp information @ www.kids-smart.com/_____camp

OFFICE: 720-550-6728 Fax: 720-550-6729

Email: admin@kids-smart.com

www.kids-smart.com

THINGS TO BRING EVERY DAY: *AM AND PM Snacks *Filled Water Bottle *swimsuit/towel on Mondays
*Sunscreen (Continuous Spray SPF 30/45)- Please purchase and label bottles that you can leave at camp for your child, or pay the \$50 sunscreen fee for Kids SmART provided sunscreen.

Please put a coat of sunscreen on your children prior to their arrival to camp.

LUNCH: We are extremely fortunate to be able to offer **free lunch** to the campers for the majority of the summer. Your child is still welcome to bring their own lunch if they so desire and we will let you know in advance of any days that lunch is not able to be provided.

CAMP T-SHIRTS: Kids SmART Camp t-shirts are available for pre-order through www.kids-smart.com/summer through April 30. They may also be available at camp the first few weeks. Camp shirts are \$10 and we encourage children to wear them on the days they go on field trips, though it is not required.

SWIMMING: Every Monday we will have water/swim day where we either go on swimming field trips and/or plan fun water time activities on-site. Children are expected to wear their swimsuit under their clothes and bring a change of clothes with them to change into after their water activities. They are also expected to bring a towel. The pools accommodate all swim ability levels and are staffed with certified lifeguards. Especially on water day, is extremely important that you sunscreen them prior to coming to camp AND make sure they have sunscreen at camp to re-apply.

WHEELS DAY: Every Tuesday children are encouraged to bring their "wheels" with them to ride. They are required to bring the following pads with them as well: Bicycle or Scooter- Helmet; Rollerblades or skateboard- Helmet, elbow and knee pads. If they do not have all of the appropriate gear, they will NOT be allowed to ride. NO EXCEPTIONS. There will be no sharing of the wheels or protective gear allowed. Each child will be responsible for bringing their own bike lock, and Kids SmART is not responsible for lost/stolen bikes or equipment. No motorized wheels will be allowed.

FIELD TRIPS: Most Wednesdays we will be taking all camp kids on field trips. These trip locations may be listed on the camps monthly activity calendar and will be confirmed at least one week prior to the trip. We will walk to a few of the field trips, but for the most part we will transport in either a Kids SmART van or Jefferson/Denver County School Bus.

PERSONAL BELONGINGS: Children are allowed to bring minimal personal belongings with them provided that they have them properly labeled with their name and it is appropriate for camp. If the belonging causes any issues, it will be taken away and given to the parents at the time of pick-up. This policy includes cell phones- we understand the desire for you to stay in touch with your child throughout the day, but in the interest of all of their safety we reserve the right to confiscate their phones and return it upon their leaving camp. Kids SmART is not liable for lost/damaged items.

If you would like specifics on any additional policies or procedures of Kids SmART, Inc. you may request a copy of the parent handbook, which is also available for download on the Kids SmART summer webpage. If you have any questions or concerns now, or throughout the summer, please do not hesitate to ask. We may be reached via supervisor cell phone, at our main office: 720-550-6728 or via email- admin@kids-smart.com. The on-site staff are also available to answer your questions.

We will do everything we can to ensure this is the best summer your child has had! Please help us make that possible by following the above guidelines.

Thanks so much for sharing your children with us!

-Kids SmART, Inc. Staff