

CHILD(REN) NAMES: _____

Kids SmART, Inc.

GLENNON HEIGHTS ELEMENTARY CARE & TRANSPORTATION POLICY

At Kids SmART, Inc. we provide convenient transportation from school to our program for your child. We have designated, labeled and insured/certified vans to transport your child safely. Kids SmART, Inc. does routine safety checks prior to the transport.

Departing & Arrival Times:

Van transport will be on a first reserved, first served basis as there are limited spaces available. Scheduling for transport must occur every **Wednesday** for the upcoming Mon-Fri week of service. Monthly schedules will be accepted.

Care & Transportation Schedule:

BEFORE CARE @ GLENNON HEIGHTS	NO CARE AVAILABLE AT THIS TIME
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AFTER CARE & TRANSPORTATION	
FROM: GLENNON HEIGHTS	TO: PATTERSON INTERNATIONAL
Kids SmART, Inc. will pick up child/ren at Glennon Heights Elementary no later than: 2:30 PM <i>(van will depart by 2:45 to Patterson International)</i>	
Parent/Guardian must pick up child/ren at Patterson International (in cafeteria) no later than: 6:00 PM	

GLENNON HEIGHTS Transport & Child Pick up Location:

Kids SmART, Inc. pick up location is in the school cafeteria. Kindergarteners will be picked up directly from their classroom. Encourage your child to be prompt (**by 2:30 PM**) to the cafeteria at time of school dismissal.

CONTACT INFORMATION:

Transportation & Absence Reporting: 720-357-6213 (Driver & Site Director)
Care Scheduling & Payment assistance: 720-550-6728 (Main Office)

!!!! Remind your child/ren which days they will need to meet Kids SmART !!!!

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ADDITIONAL PICK UP/DROP OFF REQUIREMENTS

- Children and Kids SmART staff are currently required to wear face masks during transport.
- Parents/Guardians are required to contact Kids Smart's Transportation & Absence Reporting for any changes in transportation: 720- 357-6213. ***It is required that a 2-hour notification is given prior to a child's absence from PM transport.***
- Parents/Guardians are required to notify the school that Kids SmART, Inc. will be picking up your child. Contact Glennon Heights Elementary to ensure proper child pick up/drop off documentation is complete if needed.
- If a child arrives late for transportation, Kids SmART, Inc. will make every effort to transport children on time ensuring safety is a priority. In the event the child does not arrive to PM transport, Kids SmART, Inc. will contact school & parent/guardian for child location assistance. Kids SmART cannot wait past 2:45pm for a child to arrive in the pick-up location.
- If a child forgets or leave belongings at school, the driver will be unable to return to the school to collect them.
- In rare circumstances, transportation may be cancelled due to inclement weather or emergency school closures. Kids SmART, Inc. will contact you immediately if transportation is unavailable.
- It is the responsibility of the parent to arrange a bus buddy or helper to help your child to the van, if deemed necessary. The driver may not be able to leave the van unattended once children are aboard.

The following is required (completed in full) in order for Kids SmART, Inc. to transport your child.

I _____ (parent/legal guardian name) have read and understand the Transportation Policy and give Kids' SmART, Inc. the consent for my child/ren: _____ to be transported to school and/or from school.

Parent/ Legal Guardian Signature

Date