

# **Kids SmART COVID-19 Policy Addendum**

Winter Full Day/Remote Care Programs 2020

\*These policy additions and addendums are in conjunction with the Parent Handbook policies for all Kids SmART Programs and remain in effect through at least school resume date or otherwise noted.

## **REGISTRATION**

Winter Full Day Program registration opens 11/16/20 for all families. Current start date for full day/remote care program is Monday, November 30, 2020. (Full day Thanksgiving programs also available).

\$50/child; \$100/family NON REFUNDABLE registration fee is due along with completed enrollment packet, copy of immunization records, and December tuition calendar. Acknowledgement of liability release and this policy addendum are also required. For ECE programs, a child health release is also required. CCAP families do not pay the registration fee.

Active EMAIL ADDRESS IS REQUIRED for proper notification and communication with each family of our program. This will be our primary mode of communication for any program updates.

## **HOURS OF OPERATION**

Full Day programs only will be offered at this time, from 7:30am-5:00pm Monday- Friday.

Drop off window is any time between 7:30a-9:00a. Pick-up window is any time between 3:30pm-5:00pm. Any necessary drop-off/pick-up outside of set windows must be approved by Director in advance to allow for proper preparations.

## **PROGRAM LOCATIONS**

The following school locations will be offering our full day programs. If a program is full, families may be put on waitlist and contacted once a spot opens at the desired location or if an additional location opens. If a program does not have sufficient enrollment, families will be notified of alternative location options. Families DO NOT have to attend the school to be eligible for sign up at that location.

- Slater Elementary- 8605 W 23<sup>rd</sup> Ave Lakewood
- Deane Elementary-580 S Harlan St Lakewood
- Wilmore Davis Elementary-7975 W 41<sup>st</sup> Ae Wheat Ridge
- Additional Locations may be announced based on need

## **SCHEDULING/PAYMENTS**

Due to the heightened restrictions and policies related to the COVID-19 pandemic, Kids SmART has been forced to temporarily adopt a strict weekly payment option. Payments for each week are due by the Wednesday prior to the upcoming week, and spots will be reserved on a first paid/scheduled basis. Limited space is available so families are encouraged to pay the month in advance to ensure a spot each week. SPOTS ARE NOT RESERVED WITHOUT SCHEDULE/PAYMENT AND CONFIRMATION.

FULL DAY SCHOOL AGED DAILY RATE: \$40/Day

\*\*Minimum of 3 days/week paid required due to cohort size restrictions.

FULL TIME CCAP FAMILIES will be accepted and their spot will be reserved upon receiving a confirmed authorization. 3+ days scheduled attendance per week is required, and families will be responsible for

paying out of pocket for absences beyond their counties approved paid absences. Parent fees must be paid prior to the 5<sup>th</sup> of the month to maintain spot.

### **DROP OFF AND PICK UP**

A specific drop-off and pick-up location will be determined at each site for parents/guardians to check their children in/out, pick up important program information, and schedule/pay for upcoming care weeks. Please limit to one drop off/pick up person each day, and a mask will be required.

Families and non-participants will not be allowed in general program space to minimize exposure/contamination of program area.

### **HEALTH AND SAFETY PROTOCOLS**

Heightened cleaning and sanitizing procedures will be implemented at each program, and Kids SmART will work closely with each school to ensure maximum cleanliness each day. Commonly used surfaces and items will be cleaned throughout program. Restrooms and additionally used common areas will be cleaned each evening.

Kids SmART will develop cohorts each week with no more than 15 set children in each group. The cohorts will not intermingle, and week to week consistency of the cohorts will be maximized to the greatest extent possible.

Kids SmART staff will wear masks during program and when they are unable to maintain proper social distancing.

Children and staff will be required to wash hands regularly throughout program. Hand sanitizer will also be available for supervised use outside of hand washing times.

### **FAMILY HEALTH PRACTICES**

Clean masks must be brought and worn by all children 5+ yrs old during program. Kids SmART staff will allow children to pull down masks when outside and able to maintain at least 6' distance from others. If a child does not bring a mask they will be unable to attend Kids SmART Program that day.

Upon arrival to program each morning, children will receive a general health and temperature check. Any child with a temperature above 100 or exhibiting other signs of illness will not be allowed to participate in Kids SmART. Additional health and temperature checks will be administered if a child begins to exhibit symptoms during program.

Children must bring their own clean water bottles each day for drinking and their own non perishable snacks and lunch. They must also bring their own laptop, charger, headphones, and other remote learning supplies.

### **ILLNESS POLICY**

If any child exhibits any symptoms consistent with a contagious illness, including COVID-19, that child will be isolated and sent home immediately. If consistent with COVID-19 symptoms, the child will not be allowed to return to care for 14 days from start of symptoms, unless confirmed negative for COVID-19 and symptoms have been gone for at least 24 hours.

Children must also stay home if a member of their household is experiencing symptoms of COVID-19, unless a confirmed negative test result is provided.

Kids SmART must be notified within 24hrs if a child of our program or a household member has a confirmed case of COVID-19.

### **PROGRAM CLOSURE**

If any confirmed cases of COVID-19 within Kids SmART are discovered, all parents of exposed children will be notified and program may be closed for 24-72 hours to allow for additional deep cleaning and sanitizing. An outbreak or increase in community transmission may result in a short-term to long-term facility closure if recommended or required by health officials.

If the Kids SmART host school building closes due to COVID-19 exposure or confirmed cases, Kids SmART Program at that site will also close while the school is closed. Kids SmART will also close if the State, Jefferson County Health Department, or other governing body overseeing child care programming mandates a closure.

If Program must be closed due to COVID-19 related mandated closure, families will be credited for days closed and credit can be used for future care. No refunds or other credits will be given.

